



August 28, 2025

Indiana Department of Administration
Procurement Division
402 W. Washington St., Room W468
Indianapolis, Indiana 46204

RE: Executive Summary
Job No. RFP 200-25-83492 Online Module Training and Webhosting

Dear Mr. Sample and the Procurement Evaluation Team,

Delivering impactful online training requires a unique combination of subject matter expertise, instructional design, and reliable technology, an approach our team is ready to provide. SafeMetrics, in partnership with Home of Training, is uniquely positioned to manage, host, and develop content for the Indiana Utility Regulatory Commission's (IURC) online safe digging training program.

Our partnership combines technical knowledge with advanced eLearning capabilities to create uniquely engaging training solutions. SafeMetrics' level of regulatory knowledge originates from their team's experience as an OSHA Inspector, Construction Auditor and an Insurance Safety Consultant. Home of Training offers a unique delivery method and level of design expertise that hold students' interest by using their trade-marked short, action-focused learning modules that engage students along all learning continuums.

This collaborative approach allows us to deliver content that is both relevant and user-friendly, addressing the unique needs of Indiana's homeowner and construction utility users. Ultimately, we believe this partnership provides the IURC with a reliable and effective online training program that improves safe digging practices across Indiana.

In closing, we are eager to engage in a partnership with the IURC and to enhance safety awareness, support compliance, and help protect Indiana's utility infrastructure for years to come.

Sincerely,

A handwritten signature in black ink that reads 'Christy J. Jennings'.

Christy J. Jennings, ARM, COHC
Director of Risk and Compliance/Primary Contact

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**Summary of Ability and Desire to Supply the Required Products or Services**

SafeMetrics is fully capable and committed to supplying the required products and services. As the prime respondent, we will maintain responsibility for performance and compliance while partnering with Home of Training for their specialized expertise in development, hosting, and delivery of electronic training modules tailored to diverse industries. Together, we bring the combined experience and resources necessary to meet and exceed all project requirements. We also agree to the contract terms and conditions.

Respondent Notification

We acknowledge and accept that all official notifications regarding this RFP will be provided via e-mail.

Secretary of State Status

SafeMetrics is an active, registered business entity with the Office of the Indiana Secretary of State. Our registration is in good standing, and our corporate records are current and compliant with all state requirements.

State understanding and agreement to Section 1 of the RFP

We understand and agree to Section 1.